

Sand Hill Preservation Center
 1878 230th Street, Calamus, Iowa 52729-9659
Internet Seed, Root and Book Order Form
 (This order form is also used for bulblets.)

For office use:

Received date: _____ Shipped date: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

SUBSTITUTIONS: Please indicate if we may **substitute: Yes or No**
 Occasionally we run out of a particular variety. We will only substitute with a **very similar** variety.

DO NOT ORDER SWEET POTATOES OR POULTRY ON THIS FORM

# of Items	Name of Item	Veg. Type	Cost/Each	Total Cost
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Merchandise _____ Subtotal This Page: _____
 Subtotal Next Page: _____

Sales tax (**IA RESIDENTS ONLY**), add 7% (for seeds, books, bulblets, and roots) _____
SHIPPING AND HANDLING (Flat charge for all U.S. seed orders) \$4.00 (U.S. only)
 Foreign Seed Orders (Canada – add \$15.00/order; Other Foreign – add \$15.00/order) _____

THANK YOU!!! **TOTAL OF SEED ORDER:** _____

[Remit separate payment on separate order forms (check or money order only) for poultry, sweet potatoes and seeds.]

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Checklist for Seed and Book Order Form

1. Have I entered my name and mailing address on the order form? (A return address sticker may be placed in this section of the order form if you like.)
2. Have I indicated whether I will accept substitutions by circling Yes or No on the order form?
3. Have I included only seeds, roots, bulblets, and books on this order form? (NO poultry or sweet potatoes may be ordered on this form.)
4. Have I made additional copies of the order form to use if my order does not all fit on one page of the order form? (If additional pages are added, please put any shipping charges, sales tax and the total on the first page of the order.)
5. For Canadian and Foreign Orders Only - - - Have I entered the additional shipping charge on the appropriate line on the order form?
6. For all Orders - - - Have I included the \$4.00 shipping charge for all orders?
7. **For Iowa Residents Only** - - - Have I figured and entered 7% Sales Tax on the entire order?
8. Have I totaled the order, enclosed a check or money order for the entire amount (and kept a copy for my records) before mailing the order to Sand Hill Preservation Center?

General Ordering Information

1. Please accept a big "Thank You" from Glenn and Linda for going through this checklist before mailing your order to us. It makes our job much easier if everything comes into our office in the proper format. It also helps to prevent delays in processing your orders.
2. Make check or money order payable to "Sand Hill Preservation Center".